

# PHLEBOTOMY CERTIFICATE

Phlebotomists work directly with patients. Phlebotomists are responsible for the collection of blood samples from the patient to be used for laboratory testing. Phlebotomists must also be accurate, work well under pressure and communicate effectively. Phlebotomists work under the supervision of Clinical Laboratory Scientists.

## Admission Requirements

- Admission to Albany State University
- Completion of Phlebotomy Program Application
- Completion of any required learning support courses
- Acceptable Background Check
- Immunizations: MMR X 2, Varicella X2, HBV X 3 Immunization Records or documented proof of immunity.
- Grade Point Average of 2.0 is required and a minimum grade of "C" in each of the professional courses (PHLE 1101 & PHLE 1102)
- NOTE Clinical affiliates may require additional documents including immunizations (seasonal flue, TB skin test) and drug screens.

## Additional requirements

Students are required to have a physical exam completed by a licensed medical professional. The exam is based on satisfactorily completing or demonstrating the following skills:

- Visual acuity (with or without corrective lenses) to observe and perform technical procedures; to identify and differentiate specimens, reagents and equipment; to read laboratory manuals, procedures, policies, specimen labels and materials pertinent to professional practice.
- Physical ability to manipulate laboratory instruments and equipment in a manner consistent with operational procedures.
- Manual dexterity to operate laboratory equipment and use tools in a manner consistent with operational guidelines

## Additional Costs and Fees

In addition to tuition, fees and books, costs include the following:

Item	Cost
Liability insurance	\$18.00
Uniforms/lab coats/ID badges	\$115.00
Laboratory Supplies (gloves, masks, face shields, markers & pens)	\$50.00
Specified Immunizations (MMR, HBV, Varicella, Flu)	\$200.00
Background Check	\$50.00
	\$433.00

Drug screens: In addition to the above fees, students may be required to have a drug screen prior to clinical placements. Fees may vary by clinical affiliate and are generally less than \$100.00.

## Clinical Assignments

Clinical assignments are made by the Phlebotomy Faculty with approved program affiliates only. Students must be prepared to travel to their assigned clinical training facility.

## Phlebotomy Re-Admission Criteria

Students who do not progress in PHLE Program courses as outlined by the curriculum guide may be considered for readmission provided:

1. They meet ASU admission criteria.
2. They meet PHLE Program admission criteria.
3. They do not have more than one "D" or "F" in program courses.
4. Course enrollment will be permitted on a space-available basis and only if prerequisites are met.

## Administrative Withdrawals

Students may be withdrawn from the program and/or from a clinical affiliate for lack of competence, if determined to pose a threat to the health or safety of others; for failure to comply with the Albany State University Code of Conduct or failure to comply with the policies of a clinical affiliate.

## Drug Screen and Criminal Background Checks

Students may be subject to drug screens and criminal background checks as a requirement for participating in program activities.

Students are also subject to drug screens requested at random or for probable cause. Students may be prevented from participating in program activities until results are provided and they are approved for return to program activities.

Depending on your enrollment status, you may be required to take ASU 1101, "First Year Experience."

## Recommended Courses for Certificate Program

Students must have completed all required Learning Support courses before admission to the program is granted. A Certificate of Completion will be awarded when all program certificate requirements are satisfied.

Code	Title	Semester Hours
<b>Fall Term</b>		
PHLE 1101	Phlebotomy I	2
<b>Spring Term (A or B)</b>		
PHLE 1102	Clinical Phlebotomy II	4
<b>Total Semester Hours</b>		<b>6</b>